



Payroll Services

gmcgca.com/tax-vat

Key updates

The new National Minimum Wage and National Living Wage rates from **1 APRIL 2018** are as follows:

Aged 25 and over	£7.83
Aged 21 - 24	£7.38
Aged 18 - 20	£5.90
Aged 16 - 17	£4.20
Apprenticeship rate	£3.70

The new minimum Auto Enrolment contribution rates from **6 APRIL 2018** are as follows:

Employer	2%
Employee	3%

For more information on these rates or how your business may be affected, please speak to your usual GM^cG adviser or any of the contacts listed below.

GM^cG Payroll Bureau



SERVICES

Our Payroll Bureau offers a fully managed range of services including:

- ◆ Weekly/fortnightly/four weekly/monthly payroll reporting; RTI reporting
- ◆ Pension administration to include Auto Enrolment administration and processing
- ◆ Approved BACS Bureau
- ◆ Security payslips (email or hardcopy)
- ◆ Payroll projections
- ◆ End of year processing to include secure P60s and P11D reporting
- ◆ Dealing with employee queries and with HMRC regarding all payroll matters
- ◆ Secondments to cover sickness, holidays or maternity leave absence
- ◆ In-house services offering on-site or remote advice, health checks and projections
- ◆ Assistance with initial set up, training and establishment of systems

BENEFITS

- ◆ With considerable experience in liaising directly with HMRC, we understand its requirements and can ensure the very latest legislation and other developments are communicated and acted upon
- ◆ Our Payroll Bureau can manage the recording of your financial information allowing you to free up time to manage and grow your business
- ◆ Removal of the ever increasing compliance and regulatory burdens that businesses are facing
- ◆ Continuity of GM^cG's service can negate the impact of annual leave, sickness, staff leaving or other absenteeism from your business

TAILORED SOLUTIONS

In working with clients across all industry sectors, we know that most businesses have different systems and requirements.

Our services are tailored to suit the individual business and managed via a secure and confidential environment.

As one of a limited number of BACS-approved Payroll Bureaus in NI, we offer the highest levels of security and reliability.

CONTACTS

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